..... July, 20.....

Company: ………………………..

**The subject:** [**Employment Verification**](https://namozagy.com/%D8%AE%D8%B7%D8%A7%D8%A8-%D8%AA%D8%AB%D8%A8%D9%8A%D8%AA-%D8%B1%D8%A7%D8%AA%D8%A8/) **for Mr. …..……………………….**

**Dear Mr. ……………………………………..,**

Please accept this letter as verification of ……………………………………………. employment with ……………………………. he was employed on ……/……/……. as a ………………. and has held the position for ………..………. (As of the writing of this letter, Mr. …………………….…. earns a salary of ……………………………. SAR.

If you have further questions, contact me at ………………………….. (The number) or …………………….. (The E-mail).

Sincerely,

Signature

Human Resources Manager